

BRIGHTON & HOVE CITY COUNCIL
POLICY, RESOURCES & GROWTH COMMITTEE

4.00pm 21 MARCH 2019

COUNCIL CHAMBER, HOVE TOWN HALL

DECISION LIST

Part One

139 PAY POLICY STATEMENT 2019/20

Contact Officer: Matt Naish

Tel: 01273 295088

Ward Affected: All Wards

RESOLVED: That Policy, Resources & Growth Committee recommends to Council the adoption of the pay policy statement for 2019/20 as attached at Appendix 1 to the report.

140 IT INVESTMENT

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Approved the inclusion of £5.418 million in the 2019/20 capital budget proposal.
- (ii) Granted delegated authority to the Executive Director Finance & Resources to procure and award contracts for the laptop device and deployment services referred to in paragraphs 3.39 - 3.41 for a term of up to four years.

141 ANNUAL PLANNED MAINTENANCE BUDGET AND ASSET MANAGEMENT FUND ALLOCATIONS 2019-20 FOR THE COUNCIL'S OPERATIONAL BUILDINGS

Contact Officer: Martin Hilson

Tel: 01273 291452

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Approved the annual programme of planned maintenance

works as detailed in Appendices 2 and 3, at a total estimated cost of £3,297,650

- (ii) Approved the Asset Management Fund allocation for 2019-20 totalling £1,000,000, as detailed in paragraph 3.4.1 of this report
- (iii) Granted delegated authority to the Executive Director Economy, Environment & Culture to procure the planned maintenance budget and asset management fund improvement works and award contracts within these budgets, as required, in accordance with the council's Contract Standing Orders.

142 EDUCATION CAPITAL RESOURCES AND CAPITAL INVESTMENT PROGRAMME 2019/20

Contact Officer: Richard Barker
Ward Affected: All Wards

Tel: 01273 290732

RESOLVED: That the Committee –

- (i) Noted that the level of available capital resources totalling £6.671million for investment relating to education buildings financed from capital grant
- (ii) Agreed the allocation of funding as shown in Appendix 4 and that this was included within the Council's Capital Investment Programme 2019/20.
- (iii) Agreed the allocation of £5.573m for Capital Maintenance as set out in Appendix 3 incorporating the Condition works set out in Appendix 4, and £28.000m for Basic Need in 2019/20 as set out in Appendix 3
- (iv) Agreed a minimum budget of £12m as set out in Appendix 3 to implement the outcomes of the SEND Review. Requested that officers bring a report to the next PR&G Committee Meeting setting out plans for any additional refurbishment required at Downs View School in order to ensure the entire estate is fit for purpose. The report should identify additional funding required and potential funding opportunities and options.
- (v) Requested officers bring a report to the next PR&G Committee setting out a broad strategy and plan for the Central Hub, which sets out the likely allocation of the £4m funding identified in 3.38 and included in Appendix 3. The report should identify whether the funding is sufficient to ensure the delivery of a fit for purpose facility.

- (vi) Granted delegated authority to the Assistant Director of Property & Design to procure the capital maintenance and basic need works and enter into contracts within these budgets, as required, in accordance with Contract Standing Orders in respect of the entire Education Capital Programme.

143 CUSTOMER EXPERIENCE STRATEGY 2019

Contact Officer: Rima Desai *Tel:* 01273 291268
Ward Affected: All Wards

RESOLVED: That the Committee -

- (i) Approved the Customer Experience Strategy as set out in Appendix 1 for the purposes of further engagement with customers and staff.
- (ii) Noted that the developed Customer Experience Strategy would be brought back to the Committee for final approval following the engagement with customers and staff after the elections in 2019/20.

144 BRIGHTON & HOVE 2030 VISION: UPDATE REPORT

Contact Officer: Simon Newell *Tel:* 01273 291128
Ward Affected: All Wards

Item withdrawn prior to the meeting.

145 UNPAID TRIAL SHIFTS

Contact Officer: Sophie Moss *Tel:* 01273 291104
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Agreed the draft unpaid trial shift policy statement in paragraph 3.3 of this report
- (ii) Agreed to support the campaign and the proposed actions set out in paragraph 3.9 and Appendix One of this report
- (iii) Agreed with the proposal for a further fact finding consultation across private, public and voluntary sector organisations as set out in Appendix One.

146 THE LOCAL DIGITAL DECLARATION

Contact Officer: Larissa Reed *Tel:* 01273 294286
Ward Affected: All Wards

RESOLVED: That Committee approved Brighton and Hove City Council signing up to the Digital Declaration.

147 MICROSOFT ENTERPRISE SUBSCRIPTION AGREEMENT RENEWALS

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Approved the award of a reseller contract for the provision of Microsoft software licence agreements to Phoenix Software Limited with a term of three years.
- (ii) Approved the award of software licence agreements to Microsoft, each with a term of three years for the following products and services under Microsoft's Educational and Enterprise Licensing subscriptions:
 - (i) The Windows operating system (Windows 7, Windows 10);
 - (ii) Microsoft Office (Word, Excel, PowerPoint, Visio & Project);
 - (iii) Office 365;
 - (iv) The Microsoft Active Directory identity management service that securely manages user accounts;
 - (v) The Microsoft Active Directory access control service that ensures users are only allowed to access to their work;
 - (vi) The Microsoft SQL database service that stores the data for applications, including the Electoral Register (Xpress), Clients of Concern Register (CCR) and various document management systems (IDOX, Workforce 360);
 - (vii) The Microsoft Intune service that is used to secure and manage the corporate iPhone devices issued to BHCC councillors and staff.
 - (viii) The Microsoft Direct Access service that allows user laptops to connect to the office from home.
- (iii) Provided authority to the Executive Director Finance and Resources to initiate a fresh review (reflecting the scope of the 2015 review that compared Microsoft with comparator products) of BHCC's office software requirements with a view to reducing medium term BHCC dependence on expensive Microsoft products.

148 2019/20 LOCAL TRANSPORT PLAN CAPITAL PROGRAMME

Contact Officer: Andrew Renaut

Tel: 01273 292477

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Agreed the 2019/20 Local Transport Plan capital programme budget allocation of £6.798 million to projects and programmes

and notes the additional allocations for schemes agreed at Budget Council, as set out in Appendix 2 of this report

- (ii) Noted the indicative allocation of future budgets to LTP projects and programmes for 2020/21, as set out in Appendix 2 to the report.

149 HOMELESS MOVE ON - HOLLINGBURY LIBRARY PROPOSALS

Ward Affected: Patcham

RESOLVED: That the Committee approved an indicative budget of £3.115m financed by HRA borrowing and Homes England funding to form part of the HRA capital programme for 2019/20.

150 SUSTAINABILITY AND CARBON REDUCTION INVESTMENT FUND

Ward Affected: All Wards

RESOLVED: That the Committee

- (i) Instructed officers to progress work to establish a Sustainability and Carbon Reduction Investment Fund which will support the development and delivery of citywide initiatives which aim to reduce carbon emissions, build resilience, protect and enhance biodiversity, and develop a circular economy.
- (ii) Agreed that officers would bring a further report outlining the process for agreeing and assessing projects that are delivered through the Sustainability and Carbon Reduction Investment Fund to the 11 July 2019 meeting of the Policy, Resources & Growth Committee.
- (ii) Agreed the initial thematic areas proposed at paragraph 3.12 from which a pipeline of projects and initiatives would be developed.